

CARLYN SO

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312.379.9153

EDUCATION

sep2016 - nov2016
aug2003 - may2006
sep1999 - jun2002

Front-End Web Development. Part-Time Course at General Assembly
The University of Illinois at Chicago. Master of Architecture
The University of Chicago. Bachelor of Arts in Environmental Studies

RELEVANT EXPERIENCE

oct2015 - present

Website Overhaul for ChicagoCoop.net

(ChicagoCoop.net)

- developing custom Wordpress website to serve as info hub for Chicago-based cooperatives
- conducted user and stakeholder interviews
- designed wireframes and static site

jan2015 - present

Fireplace Housing Match Tool

“Making it easier for friends to consider housing co-ops”

- building front-end and back-end platforms to launch MVP
- conducted user research and stakeholder interviews, built prototype

oct2015 - present

Volunteer Web Designer for Gingarte Capoeira

- redesign of existing site: static site mockup and custom Wordpress content management system

may2006 - 2014

Freelance Architectural Designer at various firms

- Chicago, Beijing, Hong Kong

aug2010 - apr2012

Assistant Project Coordinator at The Delta Institute

- research and writing for county deconstruction report and ordinance
- organized stakeholder forum and job training programs

feb2001 - present

Content Manager & Admin at Gingarte Capoeira

- online webmaster and event coordination

SKILLS

web development
graphics & design
administrative

HTML, CSS, Javascript, custom Wordpress sites, content management, Git
Photoshop, Illustrator, InDesign, SketchUp, Autocad
GoogleDocs, Word, Excel, Powerpoint, Pages, Numbers, Keynote, office reception

INTERESTS

construction
activism
travel-addicted
sports
language-obsessed

Habitat for Humanity volunteer, Rebuilding Exchange volunteer.
CivicLab graphic designer for Chicago ward posters explaining tax-increment financing.
English tutor, Italian organic farm volunteer, Hosteling International volunteer.
capoeira, beach and indoor volleyball.
conversational: Portuguese, Italian, and Spanish. basic: Mandarin and Cantonese.